



Museum Tour/ Museum2Schools Request Form

Teacher/Leader Name:		
School/Organization Name:		
School/Organization Address:		
Work Phone:		Contact Phone:
Contact E-mail:		
Grade/Age of Participants:	Number of Youth:	Number of Adults:

I am interested in a: Museum Tour (you come to us) Museum2Schools Program (we come to you)
Have you participated in our Education Programs before? Yes No

What Programs Would You Like to Schedule?

Museum Tour (1 Hour Program) – Maximum 60 Students

If scheduling back to back tours, please allow a fifteen minute gap between sessions.

- History Tour Art Tour General Tour (Art and History)
 Little Ones Art Tour (**Maximum 30 Students**)

Do you have a desired Tour Theme or desired Galleries?

Museum2Schools Program (1 Hour Program) – Maximum 30 Students

Please restrict selections to only **two** Museum2 School programs. One program can be offered to multiple classrooms. If scheduling back to back program sessions, please allow a fifteen minute gap between sessions.

- Acorn Making (3rd Grade) Looking at Horses in Art (3-4th Grade)
 Looking at Young People in Art (5-8th Grade) History's Mysteries (3-5th Grade)
 Making Space (3-7th Grade)

Digital Slide Show Presentation (1 Hour Program)

If scheduling back to back presentations, please allow a fifteen minute gap between sessions.

- A General Introduction to the Museum California Indians
 All Star Artists at the Haggin Museum

Preferred Dates and Times for Programs

Please note, all tours and programs can be scheduled between 9:00 am and 3:00 pm Tuesday – Sunday.

<i>1st Preference</i>	<i>2nd Preference</i>	<i>3rd Preference</i>
Date	Date	Date
Time	Time	Time

Special Group Information? Additional Notes or Comments?

Please note that this is not a program confirmation.

This request form does not guarantee you the program, date, or time requested above.

Please allow two business weeks to receive a response to this request. Requests are processed on a first come, first served basis. Request forms can be submitted via e-mail, fax, or by mail.

***Education Department
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Education Department Use Only:

Date Received:		Tour Date:	Time:
Number of Tours:		Number of Docents:	
Calendar:	Book:	Scheduler:	Confirmation: